



## Board Meeting Minutes

### BOARD MEETING – December 7, 2021

Charlie Pilzer called the meeting to order at 8:00 PM at the online Zoom meeting. Quorum (at least 8) was established.

#### Attendees Present:

Charlie Pilzer, *President*  
Caroline Barnes, *Vice President*  
Will Strang, *Treasurer*  
Amanda Muir, *Secretary*  
Charlie Baum, *Programs*  
Jim McRea, *Publications*  
Jerry Blum, *At-Large*  
Alyssa Hemler, *At-Large*  
Lucia Schafer, *At-Large*

#### Absent:

Noel-Marie Delaney, *Membership*

#### Guests:

Fred Stollnitz  
Jane Gorbaty

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#### Approval of Minutes:

- MOTION: To approve Minutes from November 2, 2021 Board Meeting
  - Vote: Charlie Baum moved, Will Strang seconded
  - Resolved: The minutes of the November 2, 2021 meeting are approved as corrected and entered into the Society records.

#### President's Report:

- Charlie P. actually had gigs this month and went on tour to Denmark
- A number have approached Charlie P. about COVID
- Must review the tax form this week

#### Treasurer's Report:

- Uptick in the WFF account is in donations
- Other accounts are slightly down
- The Higgins Foundation has donated another \$5,000 to continue the arrangement with Liz Milner with publicity

## FSGW BOARD MEETING MINUTES – DECEMBER 7, 2021

- The change of main bank account is completed
- Received a few good sized checks around \$2,000 and \$2,500

*Discussion of Constant Contact merge occurred...*

### **Events Report:**

#### Concert Report

- November 7<sup>th</sup> – took in \$633 total, was divided between artists and FSGW
- Last night was a smallish crowd with around 53 zoom windows, still waiting on donations to tally
- Zoom events seem to be trending down

### **OLD BUSINESS:**

*Discussion of the upcoming Mid-Winter Festival occurred...*

*Discussion of Elections and Nominations occurred...*

*Discussion of COVID-19 restart occurred...*

### **NEW BUSINESS:**

*Discussion of New Year's Eve events occurred...*

*Discussion of donation acknowledgment and obituaries occurred...*

*Discussion of community email list occurred...*

### **Meeting Adjourned at 9:25 pm.**

- Vote: Will Strang moved, Lucia Schaefer seconded

# FSGW BOARD MEETING MINUTES – DECEMBER 7, 2021

## Appendix I: Treasurer’s Report

FSGW Treasurers report of assets – December 6, 2021						
Date or	Wells Fargo	Vanguard	Fidelity	Total	Reserves gain/loss	% diff
Month end						
12/06/2021	36,651.31	146,446.72	126,705.53	309,803.56	+55,137.02	+25.3%
11/01/2021	31,321.07	147,161.63	128,693.30	307,176.00	+57,839.70	+26.5%
10/04/2021	31,268.27	140,573.28	124,831.36	296,672.91	+47,389.41	+21.7%
09/13/2021	29,994.51	144,253.69	127,604.38	301,852.58	+53,842.84	+24.7%
08/02/2021	32,687.16	142,564.25	126,135.07	301,386.48	+50,684.09	+23.2%
07/05/2021	37,822.42	141,479.16	125,569.95	304,871.53	+49,033.88	+22.5%
05/31/2021	40,699.83	138,035.50	123,377.44	302,112.77	+43,397.71	+19.9%
05/04/2021	41,232.36	137,626.97	122,757.45	301,616.78	+42,369.19	+18.9%
04/06/2021	42,545.65	134,943.68	120,784.77	298,274.10	+37,713.22	+17.3%
03/01/2021	48,267.61	131,580.49	119,473.45	299,321.55	+33,038.71	+15.2%
02/01/2021	58,058.47	129,013.97	118,010.28	305,082.72	+29,009.02	+13.3%
01/04/2021	52,794.77	127,206.75	116,715.94	296,717.46	+25,907.46	+11.9%
12/01/2020	27,346.43	125,928.08	114,143.40	267,417.91	+22,056.25	+10.1%
Note: \$25,209.70 of Online NYE Sea to Sea money arrived and left from Dec thru April						
11/10/2020	26,186.10	122,838.49	111,092.92	260,117.51	+15,916.18	+7.3%
10/05/2020	21,136.34	119,688.20	108,153.37	248,977.91	+9,926.34	+4.5%
08/31/2020	21,815.20	121,517.25	108,884.60	252,217.05	+12,386.62	+5.7%
08/03/2020	23,751.64	117,052.91	106,509.14	247,313.69	+5,546.82	+2.5%
07/06/2020	28,418.41	114,073.75	104,161.83	246,653.99	+220.35	+0.1%
06/02/2020	29,503.20	111,511.23	101,300.54	242,314.97	-5203.46	-2.4%
05/05/2020	30,650.56	106,193.26	95,963.14	232,806.96	-15,858.83	-7.3%
04/06/2020	34,481.27	100,919.09	90,955.89	226,356.25	-26,140.25	-12.0%
03/25/2020	33,581.81	87,688.84	96,000.54	217,271.19	-34,325.85	-15.7%
03/03/2020	36,344.38	108,885.54	99,980.64	245,210.56	-9,149.05	-4.4%
end of Feb 2020		107,614.57	99,102.66		-11,229.00	-5.2%
pre-Covid-dip high		112,766.67	105,248.56		(total 218,015.23)	0.0%
1/21/2020	28,619.19	114,403.43	103,821.83	246,844.45		
12/2019	23,224.46	112,184.47	102,230.49	237,639.42		
11/2019	17,861.62	110,191.15	100,202.95	228,255.72		
10/2019	19,176.85	107,789.58	98,445.01	225,411.44		
09/2019	39,960.56	106,288.85	97,080.95	243,330.36		
06/2019	15,900.81	110,576.98	111,243.31	237,721.10		

FSGW lost money in FY2016 thru FY2019, and so withdrew \$199,000 from reserves.  
 Vanguard total withdrawn: \$179,000                      Fidelity total withdrawn: \$20,000

## Appendix II: Action Item

Jim, Caroline, and Charlie Baum – meet to review COVID policy to rewrite it such that it reflects the ability to host in person events (Will Strang to help wordsmith)

Charlie Pilzer – inquire board

**Appendix III: FSGW COVID-19 Policy** (Amended Sept. 14)

**FSGW policy regarding COVID-19 and participation at in-person events.**

The goal is to keep all healthy and to enable all to feel safe. FSGW hopes that everyone will approach participating at in-person events from a “good neighbor” perspective. Each of us is essential to keeping the community healthy. Thank you!

Folklore Society of Greater Washington will follow the data in the CDC community transmission level Dashboard: <https://covid.cdc.gov/covid-data-tracker/#county-view>. FSGW will permit events with in-person attendance if the level of Community Transmission of COVID-19 is Low in the jurisdiction where the event is to be held for the 14 days prior to the event. An event will automatically be postponed or cancelled if the level of Community Transmission of COVID-19 is Moderate, Substantial or High at the time of the event.

1) FSGW sponsors three levels of in-person event. FSGW will indicate the COVID-19 Policy Tier in event publicity.

Tier 1: FSGW requires that participants be fully vaccinated against COVID-19. Proof of vaccination must be provided. A participant may decline to share their vaccination status, but if so, they will not be allowed to attend the event in person.

Tier 2: Same requirements as Tier 1. Additionally, if you are not vaccinated, you may provide proof of a Rapid COVID-19 antigen test taken within six hours of the event. Rapid COVID-19 Antigen tests are available at many clinics throughout the DMV area, and most urgent care sites. Please note that these generally require an appointment in advance. At-home tests will not be accepted. Universal masking will be required.

Tier 3: Same requirements as Tier 2 for FSGW participants. Tier 3 events occur at shared venues, where there may be individuals sharing the venue who are not following the FSGW COVID-19 policy.

## FSGW BOARD MEETING MINUTES – DECEMBER 7, 2021

- 2) FSGW requires that participants be registered. Attendance limits will be enforced. Preregistration is encouraged. Walk Up registrations will be accepted until the attendance limit is reached.
- 3) FSGW will keep a contact trace log via the registration. Name, email and a telephone number must be provided. FSGW will not keep copies of the proof of vaccination. FSGW may keep track of a participant's vaccination status.
- 4) FSGW requires that if a participant is feeling sick, they will stay home. Or if a participant has been exposed to someone who's been diagnosed with COVID-19 within the previous 2 weeks, they will stay home.
- 5) FSGW requires participants who test positive for COVID-19 within two weeks after an attended event to promptly contact the event organizer or the president of FSGW.
- 6) FSGW will follow the directives issued by the Federal Government, the State of Maryland, the District of Columbia, the Commonwealth of Virginia, and jurisdictions within the states of Maryland and Virginia.
- 7) FSGW will follow the rules established by the venue. Events held in private residences are subject to the rules established by the event host.
- 8) In the event of a COVID-19 case being identified, FSGW will deliver the event contact trace log to the appropriate authority for follow up.

FSGW reserves the right to alter this policy including canceling an event as necessary.

**Participant:** Any person registered for or at an event. This includes audience, dancers, singers, volunteers, performers and staff.

**Fully Vaccinated:** A full 2 weeks after the end of a full course of a COVID-19 vaccine.

**Symptoms of COVID-19:** may include fever, cough, shortness of breath or difficulty breathing, fatigue, loss of smell or taste, muscle or body aches. The Delta variant symptoms may also include headache, runny nose, or sore throat.

Adopted July 6, 2021

Amended August 3, 2021

Amended September 14, 2021

